

COUNTRYWIDE FLOORING (BOURNEMOUTH) LIMITED

Task Specific Risk Assessment Form

BRENNAR WORKS - P5592 LTP BATTELLE

Title of job: Replacement of Carpets & Vinyl	Specific location of works: Various locations	Date Valid: 18 th October 2011 Start Time: 8.00am Finish Time: 12.00pm
Address of Contractors: Countrywide Flooring 37 Francis Avenue Bournemouth, Dorset, BH8 9TR	Site Supervisor (Contractor): Neil Howarth Tel: 07590 564493	Site Supervisor (BRENNAR): TBA Tel:
Operatives: 1. Neil Howarth 2. Nick Barrow	Brief description of works: See above.	Risk Assessment prepared by: Lee Clarke

Hazard		Level Of Risk			Control Measures	Residual Risk		
Ref	Classification	High	Medium	Low		High	Medium	Low
1	Slip, trip or fall from same level			✓	1. All areas are to be kept safe and free of hazards. 2. Site inspected regularly for housekeeping. 3. Barriers used to ensure staff and members of the public do not have access to hazardous areas. 4. Where moves or work are in progress which may affect others safety, full use of barriers & notices of work in progress are put in place.			✓
2	Handling Objects			✓	1. Experienced movers only fully trained in manual handling techniques will handle heavy/awkward objects. 2. PPE to be worn at all times incl. steel cap boots and gloves. 3. Correct equipment will be utilised at all times to minimise manual handling. 4. Barrows & other equipment will be checked visually on each occasion before use for any faults or defects.			✓

3	Transport/vehicle movement on site simultaneous operation.		✓		<ol style="list-style-type: none"> 1. Experienced drivers only & vehicles fit for purpose for loading & transport. 2. Adhere to speed limit (10MPH) signs posted and road markings and use of loading/unloading bays clearly identified to minimise risk of traffic and other accidents. 3. Dedicated pick-up set down areas reserved outside each building for use in peak times so as to minimise the risk of pedestrian or vehicle accidents 4. Gates and entrance points must be manned to ensure vehicles movement are safe. 5. Vehicle movements on site must be restricted so far as reasonably practicable to early morning and evening when visitor have not arrived or have left site. 6. Clearly designated parking areas and walk ways must be planned and mapped prior to date of works. 			✓
4	Machinery/Equipment		✓		<ol style="list-style-type: none"> 1. Experienced and trained staff only to operate fit for purpose machinery & equipment to be used. A visual inspection must be carried out on equipment & machinery prior to each use. 2. All electrical appliances PA tested regularly (1-5 years). 3. Test certificates for plant and machinery provided by sub contractors must be available for inspection one month prior to visit. 4. When cutting carpet or vinyl, it must be done in a safe manner as reviewed during the site induction. 			✓
5	Struck by objects		✓		<ol style="list-style-type: none"> 1. Experience movers, maintenance staff and contractors only will carry out work on site to ensure protection of others safety in moves and other externally contracted works. 2. All non generic/non routine work will be the subject of a comprehensive, fully documented Risk Assessment written Risk Assessments and method statements submitted and continuously assessed for non standard works. 3. Ongoing supervision by Brenmar & Countrywide Flooring (whichever is applicable). 			✓
6	Stepping on or striking objects		✓		<ol style="list-style-type: none"> 1. As above + signage/barriers to area & to warn staff of potential danger. 			✓
7	Harmful Substances		✓		<ol style="list-style-type: none"> 1. COSHH assessments are to received and reviewed for any glues, substances, chemicals used on site. Including 2. COSHH for cement also to be reviewed and accepted. 			✓

					<p>2. All COSHH assessments must be submitted to Countrywide Manager.</p> <p>3. PPE as stated in method statement and COSHH assessment must be worn at all times when substances are being used.</p>			
8	Environmental impact		✓		<p>1. Recyclable material recycled/stored for future use rather than disposed to land fill.</p> <p>2. Disposal of adhesives is to be completed by Countrywide Flooring according to the safe practices laid out by the COSHH assessment.</p> <p>3. Drip tray is to be used on the cement mixer and a spill kit has to be readily available.</p> <p>4. The areas must undergo a full waste pick by Countrywide Flooring immediately following the works to ensure the site is left in a clean and tidy state.</p>			✓